

Clear Creek Amana Community School District Activities Advisory Committee By-Laws

A. Mission

The name of this committee shall be the Activities Advisory Committee (AAC). The AAC is an advisory committee appointed by the Clear Creek Amana Community School District Board of Directors and enjoys a shared sense of empowerment with all administrative offices of the Clear Creek Amana Community Schools. The committee serves to collaborate with the High School and Middle School Activities Directors and all coaches, directors and sponsors of the district.

B. Mission Statement

The Activities Advisory Committee (AAC) will provide a forum for the High School and Middle School Activities Directors and members to discuss issues and policies, present suggestions, and exchange ideas regarding the continuing development and improvement of the athletics, fine arts, and all other extra-curricular programs at Clear Creek Amana.

C. Foundational Beliefs

The foundational beliefs of the committee are that:

- I. Extracurricular activities are an integral and celebrated part of a student's education experience.
- II. Extracurricular activities helps cultivate student's understanding of the value of team work and opportunity to participate as part of a group.
- III. Students and staff deserve the facilities, equipment, materials, and opportunities to allow them an inclusive and optimal experience.
- IV. Parents and community members play an important, supportive role in extracurricular activities. Therefore, they should have an avenue to provide input and suggestions on programs.

D. Purpose

The purpose of this committee is to:

- I. The development, review, and improvement of existing and new policies within Clear Creek Amana's Activities Department.
- II. Consider questions/concerns/input of student athletes, coaches, teachers, club representatives, faculty, administration, and community regarding the activity programs and advise the Board of Education on appropriate adjudication of those concerns.

III. Provide input for current fundraising efforts by programs/teams/groups and review the distribution/allocation of those funds. Brainstorming potential for additional donations/fund retrieval from the community of assessed need within the activities department.

IV. Frequent observation of athletic facilities and equipment, their upkeep and need for enhancements, ensuring Clear Creek Amana remains consistent in providing adequate facilities for all students.

V. Review Facility Use Agreement standards and policies.

VI. Assist the Activities Directors with various parent/athlete/student activities throughout the year.

E. Membership

I. The composition of this committee shall consist of not less than ten (10) and no more than twenty (20) members.

II. The High School and Middle School Activities Directors and two (2) School Board Members will serve as a permanent member of the committee. Other members will be represented by coaches, directors, sponsors, parents, and/or community members.

III. The membership should strive to be representative of the various activity programs offered by the District. Membership will have representation from athletics (boys and girls programs), fine arts, extracurricular clubs, parents/community members.

IV. Committee members must demonstrate a commitment to the foundational beliefs of the committee and a passion for school activity programs.

F. Meetings

I. Meetings will be held quarterly. There will be two (2) meetings prior to winter break and two (2) meetings after winter break.

II. All meetings are open to the public.

III. Meetings will be publicly announced.

IV. The minutes of each meeting shall be distributed to the Board of Directors of the Clear Creek Amana School Community School District.

V. Committee business shall not conflict with applicable Federal, State, or local laws or school board policies.

G. Terms of Membership

I. Membership is limited to individuals who live in the Clear Creek Amana Community School district boundaries, are employed by Clear Creek Amana Schools, or attend or serve as a guardian for someone who attends the Clear Creek Amana School District.

II. A committee member can be dismissed for persistent, pervasive, or severe violations of the AAC bylaws or school board policies.

H. Amendment of By-Laws

I. If the committee determines that the by-laws should be amended, a by-laws committee shall be appointed by the High School Activities Director to draft the requested amendment. The amended by-laws shall be submitted in writing to the membership for approval and shall be adopted if approved by the committee.

II. These by-laws are subject to change based on the Board's policy regarding committees.